



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 11th September 2024**

Time: **9.30am – 12.00pm**

Venue: **Microsoft Teams**

Minutes

Attendees		
Name	Role	Representing
Janet Alderton	Assistant Director of Nursing & Patient Safety	North Tees and Hartlepool NHS Foundation Trust
Cllr Gary Allen	Lead Member	Hartlepool Borough Council
Cllr Pauline Beall	Lead Member	Stockton-on-Tees Borough Council
Jane Bell	Administration Officer	TSAB Business Unit
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Lee Brown	Area Manager	Cleveland Fire Brigade
Lindsay Britton-Robertson	Assistant Director of Safeguarding	South Tees Hospitals NHS Foundation Trust
Elaine Godwin	Admin Officer	TSAB Business Unit
Adrian Green	Independent Chair	Teeswide Safeguarding Adults Board
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Hartlepool Borough Council
Gina Hurwood	SAR Co-Ordinator	TSAB Business Unit
Dean Johansen-Berg	Engagement & Events Officer	Healthwatch South Tees
Alyson Longstaff	Advanced Customer Support Senior Leader	Durham Tees Valley Department for Work and Pensions
Amy Mahoney	Business Manager	TSAB Business Unit
Sam Midgley	Project Officer	TSAB Business Unit
Carolyn Nice	Director of Adults and Health	Stockton-on-Tees Borough Council
Cara Nimmo	Assistant Director for Adult Care Operations	Redcar & Cleveland Borough Council
Lucy Owens****	Chief Executive	Catalyst Stockton
Chris Piercy	Director of Nursing	North East and North Cumbria Integrated Care Board
Eleanor Piesold (Shadowing)	Specialty Registrar in Public Health	Stockton on Tees Borough Council
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Carol Sansum	Admin Officer	TSAB Business Unit
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Nikki Smith	Associate Director of Safeguarding	Tees, Esk and Wear Valleys NHS Foundation Trust
Angela Storm	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Helen Wilson	Superintendent	Cleveland Police
Kellie Woodley	North East Director	People First

Apologies

Name	Role	Representing
Richard Baker	Assistant Chief Constable	Cleveland Police
Angela Connor	Assistant Director Adult Social Care/PSW	Stockton-on-Tees Borough Council
Paula Dewell	Detective Superintendent – Head of Safeguarding	Cleveland Police
Mayor Chris Cooke	Lead Member	Middlesbrough Borough Council
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Teesside University
Rachelle Kipling	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
John Lovatt	Assistant Director	Hartlepool Borough Council
Kay Nicolson	CEO	A Way Out
Julian Penton****	Development Officer	Hartlepower
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Stephen Thomas	Development Officer	Healthwatch Hartlepool
Beverley Murphy	Chief Nurse	Tees, Esk and Wear Valleys NHS Foundation Trust

Absent		
Name	Role	Representing
Sarah Aspinall	Inspector	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland)
Cllr Lisa Belshaw	Lead Member	Redcar and Cleveland Borough Council
Kati Cowley	Safer Custody and Equalities Hub Manager	HMP Holme House Prison
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Elsbeth Devaney	Group Director of Nursing & Quality	TEWV
Natasha Douglas	Healthwatch Manager	Healthwatch Stockton
Dr Hilary Lloyd	Chief Nurse	South Tees Hospitals NHS Foundation Trust
Michelle Monty	Inspector	CQC Hartlepool
Peter Neal	CEO	Redcar and Cleveland Voluntary Development Agency
Ann Powell	Head of Stockton & Hartlepool PDU	National Probation Service
Elise Pout	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
Iain Richardson	Head of Safer Prisons & Equality	HMP Holme House Prison
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Katie Tucker	Inspector	CQC Hartlepool
Gary Watson	Business Manager	South Tees Safeguarding Children Partnership

*Attends for specific agenda items only, ** Attends 2 times per year; ***Attends on behalf of MVDA, RCVA & Healthwatch South Tees, **** Attendance will be shared between Catalyst and Hartlepower

Copies: Chris Brown; Rebecca Duce; Caroline Gallilee; Emily Gibson; Suzanne Glass; Lorna Harrison; Nigel Hart; Kay Mcgowan; Suzanne Metcalfe; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Karen Sproston; Rachael Surtees; Lyndsay Waddington

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Independent Chair Adrian Green (AG) welcomed members to the meeting. A number of apologies have been received and will be noted in the minutes. Although not in attendance at this meeting Iain Richardson was welcomed as the new representative for Holme House Prison.		
Actions from the meeting that took place on 12 th June were reviewed:		

- Feedback to regional ADASS Group in relation to s.117 – Completed
- Copy of the Safe Lives recommendations to be forwarded to the Business Unit – Not yet received. Reminder to be sent to Helen Wilson
- Details of the July ASE Task and Finish group meeting to be forwarded to ES - Complete
- Details to be provided to Nikki Smith (NS) if TEWV were invited to attend the HBC audit – Complete
- Learning from SBC peer review to be shared with members – Carolyn Nice (CN) advised that the report is going to Cabinet on 9th October. Once it is in the public domain a copy will be shared with Board members.
- Findings from TEWV inspection of crisis, liaison and diversion teams to be shared with Board – NS advised that the report is not yet available

The minutes were agreed as true and accurate.

Action Points	Action Owner	Deadline
1. Reminder to Helen Wilson regarding Safe Lives recommendations	BU	30/09/2024

Agenda Item 2	End of Year 2023/24 Performance Data	Presenter: Angela Storm
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Angela Storm (AS) reminded members that the switch to reporting using the PowerBi format was made in Quarter 3, so is still in the early stages. Following the meeting, the link to access the PowerBi dashboard will be shared again to ensure that any new Board members are included. AS advised that the link does not change for each report and can be used to access the PowerBi reporting system at any time. Going forward this will enable Board members to view the data prior to the meeting.

AS provided a summary of the data.

The data has been linked to the Board's four key priorities:

- Joint Working – Includes details of the Multi-Agency Audits that have taken place and data in relation to Outcomes. The number of cases referred to the High Risk Adults Panel (HRAP) was added during the reporting year. Data for HRAP is provided by 3 of the Local Authorities (LA), so does not provide a full picture for Tees. Data is still being considered so it is anticipated that the figure will increase from the previous year, highlighting the number of complex cases being reported to Adult Safeguarding.
- People – Figures are included for training. The increase in virtual training is positive with a high completion rate. Three Safeguarding Adults Review (SAR) referrals were made during the period.
- Communication – The number of individuals subject to Safeguarding Enquiries asked about their desired outcomes remains high. Data shows that the Board continues to expand its reach via social media and the number of visitors to the TSAB website.
- Services – 11 Non-Statutory Partners have completed the Quality Assurance Framework (QAF), with all achieving amber or green ratings. AS thanked all those who have taken part in the process. The number of Providers subject to the Responding to and Addressing Serious Concerns (RASC) protocol has seen a slight increase compared to the previous year.

Performance Indicators – All four indicators have been achieved, demonstrating the amount of positive work that has taken place across Tees. Two indicators within Hartlepool Borough Council (HBC) are rated amber. This has been discussed with HBC and at the Performance, Audit and Quality (PAQ) Sub-Group. The data is a true reflection of activity within HBC over the past year where figures have been impacted by one service provider who is not commissioned by HBC but accepts out of area placements.

Concerns & Section 42 Enquiries – There has been an increase in Concerns from the previous year, which is reflective of the national data. The top 5 categories of abuse are the same as the previous year along with the gender split, location of abuse and source of risk. Primary Care data in relation to Concerns raised by GP's is now being captured within the PowerBi System and is a positive step to reflect the work that has been done to raise safeguarding awareness within this sector. AS highlighted that the figure for the 'Other' category is high. This was discussed at the PAQ Sub-Group meeting and further work will be done to review the pick list that is used for reporting. Not all 4 LAs report against the same areas, which

is resulting in some being recorded against 'Other'. It is hoped that by expanding the pick list this figure can be reduced.

Alyson Longstaff (AL) queried if any data is captured in relation to the Department for Work and Pensions (DWP), as they have carried out a number of awareness raising sessions with staff around raising concerns and professional curiosity. AS confirmed this is not something that is currently captured at this level, but the lists used at LA level are more extensive so this may be something that the individual LAs could provide. AS added that this could be included as an option when the pick list is reviewed and the work that has been done to raise awareness could explain some of the increase seen in the 'Other' category.

Redcar & Cleveland Borough Council (RCBC) noted that there is little variation in the data from one year to the next. The only noticeable change for RCBC has been an increase in financial abuse which could be attributed to raised awareness or the cost of living crisis. The financial abuse figure for the whole of Tees has reduced, although discussion did take place at the PAQ Sub-Group meeting as SBC did see an increase in Quarter 4. The discussion focused on Scams and Cuckooing, which prompted debate on how the Financial and Material category is recorded across Tees. This will be explored further to ensure that all LAs are recording Cuckooing under the same category. AS responded that the Decision Support Guidance provides guidance on categorising types of abuse within this structure. AM will raise Financial Abuse at the National Network to see how this is being categorised nationally

AS added that she is working to incorporate the 2022-23 data into the PowerBi system which will then enable a comparison to the previous year and allow for trends to be monitored. A lengthy discussion took place at the PAQ Sub-Group meeting around ways in which new technology allows data to be used in different ways to inform Strategic views, which may be something for future consideration by the Board. If the use of data is to be developed further, decisions will need to be made on whether recording needs to be the same across the whole of Tees.

Neil Harrison provided an example of how data has been used recently in HBC to support a request to the directorate for resources to fund work in relation to Self-Neglect, which had been identified as an increasing category of abuse in the LA area. When compared to other SABs nationally, Tees are in a strong position in relation to data. Erik Scollay (ES) added that whilst there is a requirement to record in line with the statutory definitions LAs should also consider a broader set of categories, such as the work that SBC have done in relation to Domestic Abuse, to feed into the mapping work and help inform the prevention agenda. Lindsay Britton-Robertson (LBR) advised that South Tees Hospitals NHS Foundation Trust's (STHFT) electronic recording system will mirror the definitions of abuse used within the Care Act. Work will be done by the PAQ Sub-Group to look at breaking down the Domestic Abuse category further.

Enquiries - Neglect and Acts of Omission is the main category of abuse, similar to the national picture. The conversion rate from Concern to S42 Enquiry is slightly lower than the previous year, but this does vary across each LA. Own Home remains the main location of abuse but has reduced slightly percentage wise over the year as more Care Home activity has been reported.

An End of Year Comparison has been included. The main area highlighted by this is Care Homes impacting on the figure for the source of risk.

A new mapping function has now been added to display the data by area. To ensure anonymity, areas with less than 5 have been excluded from the figures. The mapping function will be a useful tool to aid prevention work and targeted campaigns. Nikki Smith queried why no data has been included for the East Cleveland area. This may be down to figures being less than 5 or the postcode formats used. AS will check this with the RCBC Performance Lead.

Outcomes – The majority of the data included is linked to the PIs and is similar to figures for the previous year. The main change is under Source of Risk where Service Provider now accounts for a higher percentage.

Multi Agency Data - work is ongoing with partner organisations to enable their data to be included within the system.

Final checks are being carried out on the data in preparation for the Annual Report. Once this has taken place the link to access the PowerBi dashboard will be shared with members. The link will enable members to view the data in advance of future Board meetings so that any queries can be discussed.

AG thanked ES, the PAQ Sub-Group and AS for their work in getting to this stage, noting the value of the discussion points raised as a result, and added that it will be useful to have comparative and trend analysis. Once this is achieved the system will help to direct the discussion points on the agenda.

Action Points	Action Owner	Deadline
1. Link to PowerBi Data Dashboard to be shared with members	AS	25/09/2024
2. Categorisation of Financial Abuse to be raised at the National Network	AM	09/10/2024
3. Mapping Figures for East Cleveland to be checked	AS	09/10/2024

Agenda Item 3	TSAB Annual Report 2023-24 – First Draft	Presenter: Sam Midgley
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A copy of the TSAB Annual Report 2023-24 was shared with the agenda, and a revised version circulated to members prior to the meeting. Sam Midgley (SM) highlighted the key points and changes from the previous year:

The report provides an overview of the work of the Board between 1st April 2023 and 31st March 2024. Similar to the previous year, to support with the report being clear and understandable to read, a glossary is included at the end of the report. The report follows a similar format to the previous year, but extra caution is being taken this year to ensure that the document meets accessibility requirements.

- Page 3 features a new introduction from AG and includes a tribute to the previous Independent Chair, Darren Best.
- Pages 4-5 follow a similar format to previous years outlining Board members and the structure of the Board, Sub-Groups and any Task and Finish groups.
- Page 6 of the report includes some of the key achievements from the last year. This highlights key awareness raising activity and campaigns led by the CE Sub-Group such as A Spotlight on Modern Slavery and Sexual Exploitation and National Safeguarding Adults Week, SAR activity including published SARs and completed action plans, introduction of new training, Multi-Agency audit themes and other key activities such as the implementation of Power Bi.
- The data is presented on pages 7 and 8 of the report. The data is still to be finalised prior to the final draft ready for the October Board meeting.
- Similar to previous years, CE has a dedicated page to highlight the significant amount of work that takes place in this workstream. There has been an increase in Facebook followers during this year and an increase in the number of safeguarding champions, which supports with sharing key safeguarding messages. A number of successful campaigns took place with 380 professionals attending the event on Modern Slavery and Sexual Exploitation. The campaigns are successful in increasing TSAB’s reach which is reflected in the number of people who sign up to become Champions or to receive newsletters following the campaigns.
- There are some new additions in the report this year, including a section on “Involving Lived Experience” to demonstrate the increasing efforts to include those with lived experience and members of the public in the work of the Board. This includes lived experience presentations at events and work that has been completed with independent advocacy group, Independent Voices. This group includes individuals with learning disabilities who support the Board with spreading safeguarding messages across their communities. They also delivered a presentation at the Safeguarding Champions event to showcase their work with TSAB and their dedication to raising awareness of safeguarding and the Safe Place Scheme.
- A new page on “You said, we did...” also features in this year’s report to clearly demonstrate how the voice of service users, the general public and professionals who complete the annual survey has helped to inform the work of the Board. Including the Spotlight on Sexual Abuse and Sexual Violence

campaign which was influenced from the annual survey which highlighted that professionals felt less informed about this type of abuse.

- Training also has a dedicated page, again to highlight the high level of work that takes place in this area. This includes any new additions to the training programme such as the Trauma Informed Practice Webinar and includes a quote from a delegate who attended this course, highlighting some positive changes to their practice and therefore some positive changes for the individual they were supporting.
- The report then outlines the Board Priorities as set out in the Strategic Plan, and follows a “what we said we would do and what we did” format to reflect the volume of work that has taken place by partners during this year to meet the aims and objectives within the plan:
 - Priority 1: Joint working – Team Around The Individual (TATI) was reviewed and the new and rebranded High Risk Adults Panel (HRAP) was launched. A new Joint Protocol outlining working arrangements with the Children’s Partnerships was developed and the Adult Sexual Exploitation toolkit was published.
 - Priority 2: People - Highlights how the multi-agency training programme has continued to evolve to incorporate learning from SARs and includes good news stories relating to HBC’s work with Hartlepool Deaf Centre and Thirteen Housing winning a national SAB excellence award.
 - Priority 3: Communication - highlights the annual consultation survey, which was completed by a total of 530 people, a new easy read poster developed with Independent Voices on safeguarding and wellbeing for National Safeguarding Adults Week (NSAW) and a Learning from SARs session which was attended by 40 GP’s.
 - Priority 4: Services - includes the Mutli-agency Audits that took place during the year, the implementation of Power Bi to produce high quality performance reports and a number of events the Board participated in, hosted by the voluntary sector.
- There are dedicated pages to reflect the work carried out in relation to SAR’s. In 2023/24 3 SAR notifications were considered, 2 progressed to a SAR and 1 was deferred pending the LeDeR process. 4 SARs were published: Adult K, James, SK and Bernadette. The report includes a summary of these cases with a link to the website for the full reports to be accessed. The SAR pages also include some of the Sub-Group’s achievements, including monitoring of 11 open cases, completion of two action plans and considering the learning from regional and national SARs. TSAB are also part of the North East SAR Champions Network and a number of actions took place during the year including a regional webinar on diabetes and the links to SARs. TSAB also reviewed the NE SAR Champions Self-Neglect guides to incorporate learning from the Adult K, James, SK, JJ and Bernadette SARs.
- Partner contributions are included from pages 19 – 22 highlighting an overview of what partners have done to implement the Boards Strategic Plan. Partner quotes also feature throughout the report to highlight positive news stories. Any members that have not yet provided a contribution but would like to do so can email them to the Business Unit no later than close of play on 18th September.
- The Board Priorities for 2024-25 are included on page 23, this includes the top three priorities as identified from the annual survey.
- An appendix will be included which provides an overview of DoLS applications, Concerns and S42 Enquiries broken down into each LA area.

SM requested that any comments or feedback are sent to the Business Unit by Friday 20th September to allow time for amendments to be made and the final report to be circulated with the agenda ahead of the next meeting on 9th October.

AG thanked SM for the work that has gone into producing the report which demonstrates the good work that has taken place over the year.

Action Points	Action Owner	Deadline
1. Partner Contributions for the Annual Report to be emailed to the Business Unit before close of play on 18 th September	All	18/09/2024
2. Comments and feedback on the Annual Report to be sent to the Business Unit by Friday 20 th September	All	20/09/2024

Agenda Item 4	Sub-Group and Task & Finish Group Update	Presenter: Sub-Group Chairs
<p>Communication & Engagement Sub-Group – Neil Harrison</p>		
<p>The Communication and Engagement (CE) Sub-Group last met on Monday 8th July.</p>		
<p>Recent and upcoming campaign activity was discussed, including the evaluation of the Spotlight Campaign on Carers Week and World Elder Abuse Day. A copy of the evaluation was circulated with the agenda and highlights some of the key outcomes of the campaign:</p>		
<ul style="list-style-type: none"> • A social media campaign with a reach of 3500 on Facebook and 1328 on X • The TSAB website had a 17% increase in views as well as a 27.7% increase in views on the Report Abuse webpage and 283 views on the refreshed carers webpage • Two posters that were developed following engagement with Carers were launched during the week • TSAB co-ordinated 2 workshops: Identifying and Supporting Carers and Spotting and Stopping Abuse of Older Adults. 132 professionals attended across both events • 12 professionals signed up to become Safeguarding Champions • The TSAB newsletter was emailed to 2057 professionals • The Hidden Harms animation was launched and viewed 148 times during the week 		
<p>A Task and Finish Group has commenced to begin planning for National Safeguarding Adults Week which is taking place between 18th and 22nd November. The theme for this year is “Working in Partnership” and a number of workshops have already been scheduled to take place during the week.</p>		
<p>On 11th June TSAB, alongside the Children’s Partnerships, facilitated an event hosted by the Centre of Expertise of Child Sexual Abuse at which forty spaces were allocated to Adult Services. The event featured a lived experience speaker and workshops were held throughout the day. The event was a success and highlighted the importance of both children’s and adult services working together in relation to Child Sexual Abuse.</p>		
<p>The CE Strategy has been reviewed. A copy of the reviewed strategy was circulated with the agenda for approval. The version attached to the agenda included a date error on page two, this has been amended to 2022-2025. Amendments to the Strategy include references to Twitter replaced with “X” and an update on page 4 in relation to involving lived experience and linking to the Ladder of Co-production which shows the different levels of engagement before true co-production is reached.</p>		
<p>The Annual Consultation Survey has undergone a thorough review involving CE members and feedback from Stockton Lived Experience Forum. The new survey will be launched in October.</p>		
<p>The Business Unit have been working with Signapse, a company who use AI to create sign language translation. They have translated TSAB’s general Safeguarding Explained video and TSAB’s Modern Slavery video to include British Sign Language which will be launched during NSAW.</p>		
<p>The Business Unit are working with Independent Voices and members of Larchfield Community to support the creation of a new Safe Place Scheme video. This will also be launched during NSAW.</p>		
<p>Members approved the CE Strategy.</p>		
<p>Learning Training & Development Sub-Group – Amy Mahoney on behalf of Patrick Rice</p>		
<p>The Sub-Group are due to meet on 24th September. An update will be provided to the October Board meeting.</p>		
<p>The Forced Marriage and Female Genital Mutilation (FGM) Workbooks have been reviewed and refreshed with support from specialist services. Copies of both Workbooks were circulated with the agenda for approval. AG noted that the FGM Workbook makes reference to ‘permanent resident status’, and that ‘settled status’ may be the preferred terminology following changes due to the UK leaving the European Union. Carolyn Nice (CN) suggested that AM could check this with SBC’s Legal team. Pending this check the Workbooks were approved by members.</p>		

Operational Leads Sub-Group – Amy Mahoney

The Sub-Group last met on 18th July. The meeting had a full agenda which included a presentation by the Cleveland Multi-Agency Fraud Forum, a Trading Standings initiative covering investigation, prevention and victim support. The presentation prompted discussion amongst members in relation to Financial Abuse and Fraud and a number of actions were taken forward including ensuring representation of adult safeguarding at the Forum.

An update was provided on HRAP and the Inter-agency Policy and Procedures were reviewed by members. Discussion took place in relation to the Interactive Procedures which can no longer be hosted online due to accessibility standards. The findings from the SBC Multi Agency audit were presented and a themed discussion took place. The community of practice approach to Mental Capacity resources was discussed and a report shared following a recommendation from the James SAR to ensure that learning was shared across Tees on the complex nature of Mental Capacity. The report included recommendations from a number of SARs that feature Mental Capacity and considered the most effective ways to take this work forward. A further update will be provided at the November Sub-Group meeting.

The availability of the Modern Slavery First Responder Training commissioned by TSAB was discussed along with ideas of how to best promote this amongst colleagues. The Self-Neglect Guidance and Policy have been reviewed, taking into account learning and recommendations from local, regional and national SARs, and now include a new flowchart to capture the learning from the Adult K SAR. A copy was circulated with the agenda for comment and approval. AM requested that any comments are forwarded to the Business Unit by Friday 20th September. If no comments are received by this date, then the documents will be deemed as approved. If any significant amendments are required, they will be brought back to the October Board meeting for approval. The work was completed by a small Task and Finish Group and AM thanked members for their input to this significant piece of work.

Multi-Agency Audit – Transitions

Calum Titley (CT) joined the meeting to present the findings from SBC's multi agency audit on Transitions. A copy of the report was circulated with the agenda.

It was agreed that the focus for the audit would be an active care leaver, which did involve a manual process to identify suitable cases. Due to the discussion that took place the group only had time to review one of the cases selected. Due to the length of time that the individual has been open to safeguarding it was agreed to focus on a selected time period.

Findings showed strong evidence of Multi Agency working, including Police involvement, and good evidence of the individual being signposted to crisis services. Whilst there was no evidence of Professional Challenge the allocated worker was professionally curious in relation to her persistent engagement with the individual via varying communication methods.

Areas that were done well included recording of decision rationale, feedback provided to the referrer, information sharing with a neighbouring LA, persistence from workers to engage with the individual and strong multi-agency working. Areas for improvement were identified in relation to the Concern Form only being part completed. Feedback on this has been provided to the agency involved. Protection plans are being clearly recorded when cases close, but interim protection and safety plans need to be implemented throughout when cases are open for longer periods of time. The case summary section on the electronic care management system will be utilised by the Adult Safeguarding Team for the purpose of this. In relation to management supervision although there was evidence of this it was acknowledged as part of the audit that there were occasions where the case was discussed within the office where management advice and guidance was given but that it was not always reflected in case notes entries. We will be looking to devise a system where cases can be discussed daily with management but also recorded on the electronic care record.

CT advised that the Powering Our Futures Programme within SBC includes Transitions and as a result will be included in discussion at a strategic level. At operational level CT attended the Leaving Care Meeting, with the aim of improving discussion and links with the Leaving Care Team. The Adult

Safeguarding Team have initiated an informal daily discussion session for non-urgent advice and reflection, providing a good opportunity to clearly document advice given on cases.

Gina Hurwood advised that the next topic for consideration for the learning from regional and national SARs report is Transitions. A number of key themes and areas for learning are emerging. Once completed the report will be shared with the SAR and OL Sub-Groups and will help to inform the Spotlight On campaign around Transitions which is taking place later in the year.

Performance, Audit and Quality Sub-Group – Angela Storm on behalf of Erik Scollay

The Sub-Group met on Monday 9th September. The group discussed the Q4 and end of year data. Discussion also took place around technology and the use of AI and the consistency of reporting across the four LAs.

Policy, Procedure and Practice Task & Finish Group – Amy Mahoney

Copies of the updated Inter-Agency Policy and Procedures were attached to the agenda for approval. Changes have been made to the scope, legal framework and membership. References to TATI have been replaced with HRAP, the Joint Working Protocol with Childrens is now included and the terminology 'no further action' has been replaced by 'safeguarding processes not required'.

The documents were approved by members.

AM advised that the Task & Finish Group has now been stood down following completion of the document review work.

Safeguarding Adults Review Sub-Group – Jill Harrison

The Sub-Group are currently managing 10 cases at various stages. The Susan SAR is almost complete and is due to be presented to Board at the October meeting. As well as Tees cases the Sub-Group are working with neighbouring SABs on a number of a cases with cross-boundary issues. As part of their commitment to look at learning from regional and national SARs the second National SAR analysis briefings for senior leaders, SAB members and elected members was considered and the links for these were included on the agenda. The briefing considers 229 SARs, focusing on good practice, shortcomings and areas for learning. Common areas of good practice include good risk management and the application of Making Safeguarding Personal principles. Most common shortcomings were in relation to poor risk assessment, MCA assessments and lack of recognition of abuse and neglect linking to an emerging theme from a number of SARs around Professional Curiosity. The report recognised the need for increased awareness of some forms of abuse, all of which have been considered through various SARs in Tees. A number of priorities are included for sector led improvements including changes to national law and policy and improving reporting and sharing of learning. A number of briefing sessions have taken place regionally which were well attended.

The Jack and JJ SARs were presented to Board at the June meeting. The Action Plans for both SARs were circulated with the agenda for approval. Both documents were approved by members and will now be monitored by the Sub-Group going forward.

AL queried if the DWP should be involved with the HRAP panels. AM will provide contact details for the Chairs across Tees.

Action Points	Action Owner	Deadline
1. Terminology used in reference to status to be check with SBC legal team	AM	09/10/2024
2. Comments on the Self-Neglect Guidance and Policy to be forwarded to the Business Unit by Friday 20 th September	All	20/09/2024
3. Contact details for HRAP Chairs to be provided to Alyson Longstaff	AM	09/10/2024

Agenda Item 5	Quality Assurance Framework Reports
South Tees Hospital NHS Foundation Trust (STHFT) - Lindsay Britton-Robertson (LBR)	

LBR noted that STHFT have a strong workforce in place and have improved communications between the Adults and Children’s teams. Better interaction between the two teams has been helpful in addressing any cross-cutting themes. Supervision pathways are strong and there is good compliance with Adult Safeguarding supervision. Training is in the process of being updated in line with the new Inter-Collegiate Document. A new policy has been introduced to manage staff allegations in order to facilitate quick decision making and support for the staff member. A conference on Child and Adult Exploitation took place earlier in the year and was well attended. Discharge remains the biggest area of Concerns and S42 Enquiries but significant work has been done to improve the discharge pathways and checklists to ensure that communication to onward destinations is effective. Work around awareness raising in relation to Domestic Abuse is ongoing.

In response to the recommendations, the Serious Incident and Never Event Reporting Policy and Induction Policy are under review by the patient safety team. The TSAB telephone number has been removed from the Safeguarding contact information on the website, a Mental Health Strategy Policy has been published and a steering group meeting put in place. Trauma Informed Practice is being cascaded across the organisation and more training is being devoted to DoLS. Once group arrangements with North Tees are in place, Emergency Contingency Procedures relevant to both organisations will be developed. The Could Not Attend Policy was ratified in July.

Tees, Esk and Wear Valley NHS Foundation Trust (TEWV) – Nicki Smith

NS thanked the Business Unit for the quality of the tool used to complete the submission and for the quality of the feedback provided, noting that the process is a worthwhile piece of work to provide internal assurance. The TSAB self-assessment tool is being used by TEWV as a pro-forma when taking part in other SAB quality assurance processes.

Findings noted that robust structures were in place and that policies and procedures were reviewed periodically and form part of the governance procedure within the organisation. A considerable amount of work has taken place to ensure that Safeguarding is embedded in internal structures and making sure that learning from reviews and other sources feeds into this. When actions are identified within reviews the process looks internally to see what is already in place and then feeds back into the action plan. Due to the size of the Trust work on this is on-going and will take time to embed.

Good practice was identified in relation to Safeguarding Training and co-creation work to hear the voice of families and carers. In response to a number of reviews TEWV conducted a focused piece of work to host a Self-neglect awareness week.

Recommendations come from the trust Safeguarding Workplan and have either been identified through the QAF process or carried forward from reviews conducted in the previous year. Recommendations were made around Parent/Carer Mental Health and the impact on children, quality of referrals, the supervision policy which is now in the process of being reviewed to make it mandatory for all staff who carry caseloads, staff training with a MAPPA identified as a priority for this year and reporting. A new electronic reporting system was implemented in February. Some issues have been encountered and TEWV are working to resolve these but are not yet in a position to understand what data will be available in relation to Safeguarding.

AS thanked both organisations for the work that had gone into completing their submissions.

Agenda Item 6	National SAB Managers Network Awards Nominations	Presenter: Chair	
<p>The National SAB Managers Network Awards are now open for nominations across a number of categories. The link for nominations was included within the agenda, with a deadline of 18th October. Nominations can be made either for individuals or organisations in recognition for their work. Last year Thirteen Housing won the Innovation award for their interactive training programme, which provided a great opportunity for them to attend and receive their award. Members can nominate directly or contact the Business Unit.</p>			
Action Points		Action Owner	Deadline

1. Nominations to be submitted for the SAB Managers Network Awards	All	18/10/2024
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Agenda Item 7	Any Other Business	Presenter: All	
<p>CN advised that SBC have received notification of their CQC inspection.</p> <p>Lucy Owens (LO) introduced herself as the Chief Executive for Catalyst in Stockton and also as Board representative for the Tees Valley Infrastructure Partnership. LO advised that the Voluntary Sector are keen to support and contribute to the work of the Board. LO requested more information about the Safeguarding Champion role and how this could link with the Voluntary Sector and also with the work that is being done to encourage the private sector to give staff members volunteer time. SM will contact LO in relation to this.</p> <p>AM advised that the meeting schedule for 2025-26 was attached to the agenda for information. This includes dates for both TSAB and Sub-Group meetings. If there are any issues members are requested to contact the Business Unit. If no comments are received then meetings will be booked.</p>			
Action Points		Action Owner	Deadline
1. Contact LO in relation to the Safeguarding Champions scheme		SM	09/10/2024
2. Members to review the meeting schedule for 2025-26 and contact the Business Unit if there are any issues.		All	09/10/2024

Next Meeting Date: **Wednesday 9th October 2024**
 Time: **9.30am – 12pm**
 Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 24/09/2024

Appendix 1 - Attendance Matrix								
The table below reflects named members of the TSAB, although deputies have been shaded.								
Company	14/02/2024	13/03/2024	17/04/2024	12/06/2024	11/09/2024	09/10/2024	11/12/2024	5
Catalyst Stockton / Hartlepower	0	1	0	0	1	0	0	40%
ICB	3	1	2	1	1	0	0	100%
Cleveland Fire Brigade	0	1	1	1	1	0	0	80%
Cleveland Police	1	0	1	1	1	0	0	80%
CQC Board Member (Mlbro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	0	0	0	0	0	0	0	0%
DWP	1	1	1	1	1	0	0	100%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Hartlepool Borough Council	1	2	1	2	2	0	0	100%
HBC Lead Member	0	1	1	0	1	0	0	60%
Healthwatch Hartlepool	1	1	1	1	0	0	0	80%
Healthwatch South Tees	0	0	1	0	1	0	0	40%
Healthwatch Stockton	1	1	0	0	0	0	0	40%
HMP Holme House Prison	1	1	1	0	1	0	0	80%
Middlesbrough Borough Council	1	0	1	1	1	0	0	80%
MBC Lead Member	0	1	0	0	0	0	0	20%
Middlesbrough VDA / Redcar & Cleveland VDA	0	0	0	0	0	0	0	0%
National Probation Service Cleveland	1	0	0	1	0	0	0	40%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	0	1	1	1	0	0	80%
Public Health	0	1	0	1	1	0	0	60%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	1	1	0	1	0	0	0	60%
Redcar & Cleveland Borough Council	1	2	1	1	1	0	0	100%
RCBC Lead Member	0	0	0	0	0	0	0	0%
Stockton on Tees Borough Council	1	2	1	1	1	0	0	100%
SBC Lead Member	1	1	1	1	1	0	0	100%
South Tees Hospitals NHS Foundation Trust	1	1	1	1	1	0	0	100%
South Tees Safeguarding Children Partnership	0	1	0	0	0	0	0	20%
Teesside University	0	0	0	0	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	0	1	1	0	0	80%
Thirteen Housing	0	0	1	0	1	0	0	40%
TSAB Independent Chair	1	1	2	1	1	0	0	100%
TSAB Business Unit	7	7	7	7	7	0	0	100%